

# **Zion Lutheran Church of the Battlefords**

## **2021 Annual Report**



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## 2021 Congregational Council

Chairperson                      Sherry Jimmy

Vice Chair                        Heather Leask

Treasurer                        Jordan Voigt

Secretary                         Lori Graupe

Members at Large

Jeff Arndt

Sherri Dzeylion

Charlotte Hamilton

## Message and Report from the Chairperson

Peace be with you, members of Zion Lutheran Church of the Battlefords Inc.!

How we take those words for granted, yet how meaning-filled they are amidst the unrest in our own country at this time. Despite the uncertainties surrounding the global pandemic, your Congregational Council has met monthly over the past year and, through prayerful deliberations and discussions, sought the best path(s) forward while following public health orders and recommendations of the Saskatchewan Synod. We thank you for your patience and understanding as we worked to navigate changing circumstances provincially and in our local community. And, thanks to Heather, Lori, Jordan, Charlotte, Sherri, Jeff, and Pastor Sheldon, for your unfaltering commitment to the work of council and this congregation through these difficult times.

Following the last annual meeting in March 2021, Council assigned positions as per the Constitution, and held a planning session to set goals for the year. We reviewed our responsibilities in WORSHIP, LEARNING, WITNESSING, SERVICE and SUPPORT, and realistically set 2 goals for 2021:

1. Implement the New Constitution through new Governance and Administrative structures; and
2. Provide opportunities for safe 're-opening'.

Amidst the 2<sup>nd</sup> full year of pandemic planning and response, we were able to focus on the new Constitution in 2021. Committee structures were formed with Terms of Reference, expressions of interest and appointments to 5 Committees within our new governance structure: Human Resources, Finance, Building & Capital, Communications and Ministry Liaison. Governance, administrative and operational policies were reviewed, updated and in some cases developed, to guide current and future decision-making. Administratively, Council established an Organizational Structure and a Governance and Administrative Workplan, to guide our work and that of future Councils. We are now living in line with the new Constitution and have the structures in place to support this work.

The goal of safe re-opening took many forms over the year: in-person worship with masking, sanitizing and social distancing, and a solid foundation in virtual worship and Bible Study, and moving back and forth between these 2 mediums as COVID variants and numbers dictated. The Gattinger production crew ensured access to weekly Facebook Live services when we could not meet in person. Thank-you to Loralee, Carmella and Olivia for your technical support in making virtual worship a blessed reality!

So, in looking back over 2021, Council was focused on maneuvering the ever-changing pandemic circumstances and realities of our community and congregation. Council faced these challenges with strength beyond our understanding. We look forward with blessed assurance to a new year where we can strengthen the many aspects of WORSHIP, LEARNING, WITNESSING, SERVICE and SUPPORT through the committees and people who share their time and talents to make Zion the caring, Christian community that we are!

Respectfully submitted,  
Sherry Jimmy  
Chairperson

*"The Congregational Council shall be the trustees of the congregation and shall have general oversight of the life and activities of the congregation while ensuring that everything is done in accordance with the Word of God and the faith and practice of the ELCIC." (Part VII Sec. 5 of the Constitution)*

## Pastor's Report



***Do not be anxious about anything, but in every situation, by prayer and petition, with thanksgiving, present your requests to God. And the peace of God, which transcends all understanding, will guard your hearts and your minds in Christ Jesus.*** Philippians 4:6-7

For what do the people of God give thanks?

It's a good question, especially in the church as we navigate through this challenging season of COVID-19. On the one hand we have so much to give thanks for. Back in 2020 we were not sure we if we could see our way through physically, spiritually, financially... Thanks be to God, 2021 proved to be a fruitful year in The Lord.

Some days have been easier to live with gratitude than others. I yearn to reclaim our vibrant community-based ministry. But to mourn what was (temporarily) lost, had me overlooking the power and blessing of God's Spirit in the present.

- COVID-19 vaccines began rolling out to the general population in early 2021. This allowed us to begin gathering together "in person". It was a joy to worship, pray, and sing with the people of God.
- Zion's leadership has remained committed to offering a "hybrid" worship experience. It is humbling to welcome people into our fellowship from many different areas of Saskatchewan and Canada.
- Your faithfulness to this ministry has been inspiring, encouraging, and uplifting. I am excited to see what we will build together as God's Church.
- We have invested in our facility. New Chairs, exterior roofing work, furnace refurbishment, and electronic displays for our Sanctuary are few ways that we have positioned ourselves to "build back better"!
- Zion's small group ministries are beginning to reestablish themselves and are looking forward to the future with hope.
- Looking back, I am proud of the ways in which our congregation and leadership have made difficult choices to prioritize community well-being and "love of neighbor". These decisions concerning how to live in the body of Christ through rising and falling COVID rates have served as the most difficult of my ministry.

- I am moved to compassion when I consider the hours and effort that Lorelee, Carmella, and Olivia have sown into this ministry. On dark days, they have always been a bright light of hope.

It can seem there is much to worry about, and yet, as I look over this list I can't help but notice how much more we have to give thanks for than to worry about. God really is always faithful- even in times such as these...*especially in times such as these!*

As we begin 2022, we can do so with gratitude for what has been- and hope for what is yet to come.

In Christ,

***Pastor Sheldon Gattinger***

*Zion Lutheran Church  
North Battleford, SK.*



## Year-end letter from Bishop Sid Haugen

Dear partners in the Gospel,

This year, based on a number of questions that we often receive at synod office, I would like to take a moment to say a few words about the role of the synod and the role of congregations.

Congregations or faith communities are the core of our church. At the congregational level, the Word is preached, the sacraments are shared, and service to the world is carried out. At the congregational level 'the rubber hits the road' for our church.

What is a synod? The word synod comes from the from the Greek words *sun* (with) and *hodos* (road). A synod is those who are literally 'with each other on the road.' By 'Saskatchewan Synod' we mean all the congregations and related ministries that walk together in Saskatchewan (and NW Manitoba). Congregations are remarkably independent bodies, but congregations gather themselves into synods to accomplish things an individual congregation could not. More than simply taking further care of itself, a congregation belongs to a synod to take care of other congregations who from time to time need the support offered by the wider synod.

Constitutionally, Synod council is the governing body of the synod of congregations and the bishop serves as the synod's lead pastor and chief executive officer. This synod leadership is set up to do a number of things; among them, to provide support to the synod's congregations and ministries, to inspire vision, to keep in mind the work of the church beyond the boundaries of the congregation (and beyond the boundaries of the synod), and to provide direction to its congregations and ministries.

How does the synod of congregations resource that synod leadership? Financial giving to ensure leadership for our synod is determined independently by each congregation. Each congregation contributes to the synod balancing their own resources with a strong sense of call to provide support for the synod: for congregations in need, for our national church, for our seminary. And so, as followers of Jesus, we bear each other's burdens.

### **Report on 2021**

This report briefly addresses two items:

1. the benevolence received by synod leadership in 2021 from the synod of congregations
2. how synod leadership has worked with that benevolence.

### **Benevolence received from synod congregations in 2021**

Rather than speak directly to this, I'm inserting here a paragraph provided by our finance manager: *Congregational support remained at 2020 levels, 100% of budget but 80% of pre-COVID support. Reduced income was somewhat offset with reduction of travel and travel costs by both synod council and committees, and bishop and assistants. Sask Synod also benefitted from federal grant programs which subsidized salaries and rent to offset income shortfalls. Overall, the general fund is in the black for 2021 but staffing levels are tight. The 2022 budget anticipates a partial return to pre-pandemic congregational benevolence levels while preparing to face a deficit should benevolence remain lower than in the past. Thank you for your ongoing participation through benevolence in the work of our church synod-wide.*

### **How Synod leadership has worked with the benevolence received from synod congregations in 2021**

Synod council has directed the benevolence from congregations as follows:

Synod council continued to “pay it forward” by contributing as ‘first fruits’ (‘off the top’) 35% of congregational benevolence to support key partners in ministry: 20% to the ministry of our National Church; 15% to Lutheran Theological Seminary, our seminary in Saskatoon.

Synod council approved a budget for the work of the bishop’s office. The bishop’s office employs a total of 2 Full time equivalents to support the administrative and pastoral work of the bishop in supporting our synod of 102 congregations, 3 synod ministries, and 125 rostered ministers (about half of which are retired).

- The Administrative Team at our Saskatoon office consists of a .75-time office manager, a .5-time executive assistant, and a .2-time finance manager. The administrative team at the office in Saskatoon continues to develop communication channels to our synod council and committees, congregations, ministries and rostered ministers as well as assisting them in administrative and financial matters. The synod website, Share point sites, synod leadership email distribution lists, SaskSynod News, and video conferencing are key tools for their work.
- The Pastoral Team supports congregations, ministries and rostered ministers ‘on the road’, with a .25-time Assistant to the Bishop for the northern region of the synod, and a .25-time Assistant to the Bishop for the southern region of the synod. The pastoral team continues to connect with congregations seeking leadership: some looking to call a pastor, others seeking ways of being church when the parish could no longer afford or secure a full-time pastor. The pastoral team handles specific requests for support from members of the roster, as well as seeking to stay in contact with the roster--although the pandemic has made this work more challenging.

Two key accomplishments of the bishop’s office as a whole in 2021: providing a virtual synod convention in June and providing a hybrid in-person and virtual Fall Leadership Conference for the rostered ministers this fall. It is a small but mighty team! One other key accomplishment of the bishop’s office this year was the development of virtual Town Halls. The Town Halls gathered both rostered and lay leadership creating a grassroots gathering of ‘synod leadership’. The Town Halls enabled us to face together the various challenges for congregations during the ever-changing pandemic and to develop shared synod guidelines for publishing on the synod website.

### **Closing words**

So here we are. We have lived through a full 12-month year with all the challenges of the pandemic. What does the future look like? None of us can say with certainty. But God is good. So, I invite you, again, as people of faith, to enter 2022 placing the work of our synod and ourselves in God’s hands in this familiar prayer:

*You have called your servants to ventures of which we cannot see the ending,  
by paths as yet untrodden, through perils unknown.  
Give us faith to go out with good courage, not knowing where we go,  
but only that your hand is leading us and your love supporting us;  
through Jesus Christ our Lord. Amen.*

Peace,  
Bishop Sid

To stay in contact with the Synod,  
visit the Synod website at  
[www.sasksynod.ca](http://www.sasksynod.ca) and sign up for  
Synod News.

# Parish Statistical Report



**Feb. 1, 2021- Jan. 31, 2022**

## **"In Person Worship Services"**

August 29- January 8:

*Average Attendance: 53*

## **"Online Services" (Including Holy Week/Christmas and Special Services)**

58 Services:

*Average Attendance (Facebook Metrics): 193 "Devices" \*\* Watched/Worshipped for 7 minutes or longer\*\**

## **Online Bible Studies**

46 Weekday Online Bible Studies

## **Marriages**

Clint Lesley Wright & Rochelle Nichole Halliday July 10, 2021

## **Funerals**

Rose Marie Hirschfeld *March 15, 2021*

Norma Kathleen Assmus *July 22, 2021*

Ronald August Seib *July 24, 2021*

Mildred Randi Kleiv *September 7, 2021*

Gerald Thomas Maggrah *October 28, 2021*

## **Zion Lutheran Church Membership**

Baptized: 365      Confirmed: 340

## Vision, Mission and Goals

It has been some time since we reviewed the vision and mission of Zion Lutheran Church of the Battlefords:

- Many of you will remember the fridge magnets: **“Zion – A Caring Christian Community”**
- or the visioning we did almost 20 years ago leading to our vision statement:

**“As members of the body of Christ and because of God’s unconditional love, Zion seeks to nurture all peoples through worship and community and to walk with others in their journey through the realities of life”**

- or our mission as God’s people found in the words of Paul: **“To Live by Faith, To be Known by Love, and to be a Voice of Hope”**

Based on our vision and mission, this annual report outlines how we met the challenges and opportunities of 2021 through modest goals aimed at establishing our governance structure and designing safe worship, learning, witnessing, service and support opportunities. 2022 will see new goals in **WORSHIP – LEARNING – WITNESS – SERVICE – SUPPORT**, supported by activities to live our vision and mission through Christ. We look forward to the year ahead under the leadership of the new Congregational Council and Pastor Sheldon!

# Organizational Structure for Zion Lutheran Church of the Battlefords

## Zion Lutheran Church Congregation

### Zion Lutheran Church Council

#### Chairperson

Sherry Jimmy (2021/22)

#### Vice- Chairperson

Heather Leask (2020/21)

#### Finance/ Treasurer

Jordan Voigt (2020/21)

#### Secretary

Lori Graupe (2021/22)

#### Member-at-Large

Charlotte Hamilton (2021/22)

#### Member-at-Large

Sherrri Dzeylion (2021/22)

#### Member-at-Large

Jeff Arndt (2020/21)

### Zion Lutheran Church Committees

#### Ministry Liaison

##### Council Rep(s) (1 or 2)

Lori Graupe/ Sherrri Dzeylion

Pastor Sheldon

##### Liaison Volunteers

1 per ministry

#### Communications

##### Council Rep(1)

Jeff Arndt

##### Volunteers( 2-3 )

Methodius Dusyk

#### Building and Capitol

##### Council Rep(1)

Charlotte Hamilton

##### Volunteers( 2-3)

Murray Jenzen/ Lois Seib/ Ray Seib

#### Human Resources

##### Council Rep(1)

Heather Leask

##### Volunteers( 2-3)

Doug Reid

#### Finance

##### Council Rep(1)

Jordan Voight

##### Volunteers( 1-2)

Ian Hamilton

### Staff

Chairperson, Human Recourses Rep

↓↓

[Pastor Sheldon](#)

↓↓

↓↓

[H.R./ Building and Capitol](#)

[H.R./ Communications](#)

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[Janitor](#)

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[Admin Assistant](#) ↗

# Committee Reports

## 1. Human Resources

### **Purpose of Committee:**

- Develop an organizational chart for Zion Lutheran Church
- Develop job descriptions for all staff positions, including status (casual, part-time, full-time)
- Develop job postings/ Recruitment/ Interview for new staff
- Ensure compliance with Labour standards/ Canada Revenue Agency
- Develop and maintain reporting policy between Pastor/Staff / Council

### **2021 Activities:**

- After developing the Organizational chart and determining the immediate needs for Zion Lutheran Church, we developed a job description for a part-time janitor.
- We advertised and interviewed three possible candidates; then hired Daisy Adams as our part-time janitor.
- Assisted in finding a contractor to keep our yard neat and trimmed during the summer and our sidewalks clean from snow and ice during the winter.

Report submitted by Heather Leask -Human Resources Council Rep.

## 2. Building and Capital Committee

### **Purpose of the Committee**

- Oversee the church building and grounds, ensuring proper maintenance and repair of both
  - Recommend repairs and capital cost purchases to Council as required
  - Provide supervision of janitorial, custodial and maintenance staff and contractors
  - Ensure all equipment of the church is in good repair
  - Oversee leases and purchase agreements
  - Develop and maintain an inventory of capital and operational assets for insurance and Tangible Capital Asset Policy
-

## **2021 Activities:**

- We are excited to partner with the Battlefords Family Health Centre in the development of a community garden. The ground has been prepared for spring 2022 planting.
- The eavestrough on the north-west side of the church and over the west door have been replaced. Heat trace wiring was added to the eavestrough and on the roof of the area over the door. We are hopeful this will keep the snow and frost from causing further leaking this spring.
- Other repairs included motor replacement for one of the furnaces and replacement of an exhaust fan.
- Our sidewalks and parking lot are being well cared for with a private contract – you may have noticed that the west entrance of the parking lot has been blocked with cement barriers. While this may cause some inconvenience exiting the lot, it should go a long way in preventing damage to the lot surface from vehicles racing thru the lot.
- We were pleased to welcome Daisy Adams to our staff as janitor.
- Capital purchases included:
  - 2 82” TVs for the sanctuary
  - Chairs to replace the pews in the sanctuary

Report Submitted by Charlotte Hamilton, Building and Capital Committee Rep

## **3. Communications Committee**

### **Purpose of the Committee:**

- to convey information, integral to our congregational life through the mediums of Facebook and our church website, and to facilitate virtual worship , and other church events through broadcasts on social media.

### **2021 Activities:**

In our planning session in March 2021, communications was seen as an integral part of our congregational life , especially during the pandemic . As a council we posted terms of reference on the website and have overseen the broadcasting of key updates and information on our church website and through our Facebook page. These duties have been well executed by Pastor Sheldon, and Methodious Dusyk , our Webmaster, at Zion Lutheran Church . Jeff Arndt, Pastor Sheldon and Methodious Dysyk constitute the communications committee.

As well, virtual worship has yielded an online worship community that is part of our congregational life. Pastor Sheldon and his family have done a wonderful job of maintaining this important ministry in our congregation. As a communications committee, we would like to maintain this online ministry and enhance its production values soon. Other areas in this committee's terms of reference include being a conduit for any communications from the congregation to council, posting financial updates to the congregation and dispensing information and updates with Church Council approval. This committee is open to receiving new members and we will meet and explore the how to maintain and enhance our communications within our Faith Community.

Submitted by: Jeff Arndt - Chair of the Communications Committee and Church Council Member.

#### 4. Ministry Liaison Committee

**Purpose of Committee:**

Engage each ministry and determine their connections or synergies between them to strengthen ministries individually and collectively. Actively engage each ministry in fulfilling their roles in worship, learning, service, support, and witness.

**2021 Activities:**

Due to COVID it was a quiet year. We have provided some support to the ministry for long-term care. We also developed a COVID plan to allow Sunday School to continue, but due to low in person attendance it was cancelled after a couple weeks. The committee met to plan family involvement during advent with families participating in worship each Sunday of Advent. We look forward to more opportunities to engage ministries in the upcoming year.

Submitted by: Sherri Dzeylion, Ministry Liaison Committee Rep

## 5. Finance Committee

### **Purpose of Committee:**

- To oversee the day-to- day financial business operations of Zion Lutheran Church
- Plan, coordinate, oversee and report on Fundraising activities as approved by Council
- Ensure the Charitable Status of Zion Lutheran Church is in good standing at all times
- Ensure compliance with the Corporations Branch requirements
- Advise Council on Debt Reduction strategies and recommendations
- To enhance financial accountability to the Congregation through communications strategies recommended to and approved by Council.

### **2021 Activities:**

I am happy to report that we had a good year with some significant achievements accomplished. Among the monetary goals we achieved were a substantial paydown of our mortgage and a successful campaign to raise funds for new chairs in the sanctuary. On the policy side we solidified our Capital Assets policy as requested by the financial reviewers in 2021 and established a Finance Committee that will help ensure our financial requirements are met each year.

Submitted by Jordan Voigt, Treasurer

# Financial Reports

## Statement of Operations

4:03 PM  
02/15/22  
Accrual Basis

### Zion Lutheran Church of the Battlefords Inc

#### Profit & Loss

January through December 2021  
(Not reviewed)

	<u>Jan - Dec 21</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Offerings	125,532.00
Other Income	284.93
Rents	<u>1,500.00</u>
<b>Total Income</b>	<b>127,316.93</b>
<b>Expense</b>	
<b>Salaries</b>	
Pastor	52,334.90
<b>Benefits</b>	
Housing	19,485.00
CPP	3,256.55
EI	1,378.60
Continuing Education	600.00
Health/Dental/Life/LTD	8,778.96
Pension	5,745.60
WCB	136.65
Benefits - Other	<u>400.00</u>
<b>Total Benefits</b>	<b>92,116.26</b>
Benevolence	2,300.00
<b>Education/Conference/Convention</b>	
Conference/Convention	574.98
Sunday School/VBS	<u>43.76</u>
<b>Total Education/Conference/Convention</b>	<b>618.74</b>
<b>Facilities</b>	
Custodial	1,660.59
Insurance/Corporation Expense	4,789.68
Repairs and Maintenance	6,684.05
Utilities	<u>7,968.00</u>
<b>Total Facilities</b>	<b>21,102.32</b>
GST expense	967.61
Interest Expense	41.74
<b>Office</b>	
Bank Service Charges	460.44
Computer and Internet Expenses	116.59
Equipment Maintenance	317.46
Mortgage Interest	2,797.03
Office Supplies	648.45
Printing and Reproduction	2,276.64
Professional Fees	2,729.50
Telephone Expense	<u>5,145.57</u>
<b>Total Office</b>	<b>14,491.68</b>

Zion Lutheran Church of the Battlefords Inc  
**Profit & Loss**

January through December 2021

	<u>Jan - Dec 21</u>
Personnel	
Vehicle Mileage	629.93
Total Personnel	<u>629.93</u>
Worship	
Altar Supplies	219.60
Bulletins and Tracts	416.50
Organists/Music	210.00
Total Worship	<u>846.10</u>
Total Expense	<u>133,114.38</u>
Net Ordinary Income	-5,797.45
Other Income/Expense	
Other Income	
Bank Interest	117.30
Designated Offering Income	
Building Fund	10,300.00
Chairs	11,565.00
T.V. monitors	4,000.00
Total Designated Offering Income	<u>25,865.00 (1)</u>
Net Income	<u><u>20,184.85</u></u>

Please note

Application of designated offerings is as follows:

Purchase of chairs	12,388.00
Purchase of T.V. monitors (2)	3,637.90
Principal payment on mortgage	11,500.00
	<u>27,525.90 (1)</u>

# Statement of Financial Position

3:52 PM  
02/15/22  
Accrual Basis

**Zion Lutheran Church of the Battlefords Inc**  
**Balance Sheet**  
As of December 31, 2021  
(Not reviewed)

	<u>Dec 31, 21</u>
<b>ASSETS</b>	
Current Assets	
Chequing/Savings	
Bank Operating	1,419.73
Credit Union Equity	<u>2,397.62</u>
Total Chequing/Savings	3,817.35
Accounts Receivable	
Accounts Receivable	1,465.15
GST recoverable	<u>967.61</u>
Total Accounts Receivable	<u>2,432.76</u>
Total Current Assets	6,250.11
Fixed Assets	
Building	358,477.54
Furniture/Equipment	123,134.26
Land	<u>17,860.28</u>
Total Fixed Assets	499,472.08
Other Assets	
Discovery Co-op equity	<u>164.04</u>
Total Other Assets	<u>164.04</u>
<b>TOTAL ASSETS</b>	<u><u>505,886.23</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	<u>4,369.38</u>
Other Current Liabilities	
Accrued Liabilities	2,795.56
Designated Offering Payable	
Youth	<u>3,345.45</u>
Total Designated Offering Payable	3,345.45
Payroll Liabilities	1,654.23
Payroll Remittances	<u>-2,188.98</u>
Total Other Current Liabilities	<u>5,606.27</u>
Total Current Liabilities	9,975.65
Long Term Liabilities	
Mortgage	<u>39,626.52</u>
Total Long Term Liabilities	<u>39,626.52</u>
Total Liabilities	49,602.17
Equity	
Equity in Capital Assets	483,446.18
Unrestricted Net Assets	-47,346.97
Net Income	<u>20,184.85</u>
Total Equity	<u>456,284.06</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>505,886.23</u></u>



# Looking Ahead to 2022

## 2022 Hopeful Goals

As we look to you, the congregation, to approve the 2022 Budget as drafted for your review, we are very aware that we need to realistically align our goals for the upcoming year with our resources. A successful Chair Campaign in 2021 saw designated offerings to cover the cost of new chairs and a new look to the sanctuary. Thanks to additional designated offerings, worship opportunities will be enhanced in 2022 with the installation of new audio-visual equipment for in-person and virtual worship and learning activities.

As we enter into 2022, we once again look forward with hope to establishing a safe 're-open strategy': a plan designed to prepare for resumption of safe in-person worship, learning, witness, service and support activities within the congregation and community.

In late 2021, Congregational Council entered into an agreement to host a Community Garden Project in 2022, and application was made for funding to support the Community Garden and other projects designed to reduce the social isolation of the seniors in the congregation and community. With the relaxation of gathering restrictions, service and support opportunities will resume and increase. Your role in mutual ministries will be essential in living our mission and achieving our goals moving forward.

The 2022 Congregational Council will once again hold an annual planning session to revisit our Mission and establish or reaffirm Goals to guide the work entrusted by you, the Congregation, to the congregational leadership, Pastor and staff of Zion Lutheran Church of the Battlefords.

In closing, we are ever grateful to Pastor Sheldon and the Gattinger family and recognize the blessing we have in them in our congregation and community as we look forward to the year ahead together as one body in Christ.

9:37 AM  
02/17/22  
Accrual Basis

**Zion Lutheran Church of the Battlefords Inc**  
**Profit & Loss Budget Overview**  
January through December 2022

	<b>TOTAL</b>
	<b>Jan - Dec 22</b>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Offerings	145,500.00
Other Income	0.00
Rents	900.00
<b>Total Income</b>	146,400.00
<b>Expense</b>	
<b>Benefits</b>	
Continuing Education	600.00
CPP	3,499.80
EI	1,333.87
Health/Dental	6,697.80
Housing	19,884.00
Life/LTD	2,565.00
Pension	5,862.72
Salaries	
Pastor	53,400.00
<b>Total Salaries</b>	53,400.00
WCB	150.00
<b>Total Benefits</b>	93,993.19
Benevolence	5,000.00
<b>Education/Conference/Convention</b>	
Conference/Convention	1,200.00
Sunday School/VBS	0.00
<b>Total Education/Conference/Convention</b>	1,200.00
<b>Facilities</b>	
Custodial	4,800.00
Insurance/Corporation Expense	5,014.38
Repairs and Maintenance	5,000.00
Utilities	8,100.00
<b>Total Facilities</b>	22,914.38
GST Paid	1,095.00
Interest Expense	0.00
<b>Office</b>	
Bank Service Charges	382.00
Computer and Internet Expenses	125.00
Equipment Maintenance	0.00
Mortgage Interest	7,440.00
Office Supplies	600.00
Printing and Reproduction	2,320.00
Professional Fees	3,000.00
Telephone Expense	4,200.00
<b>Total Office</b>	18,067.00
Payroll Expenses	0.00
Personnel	

**Zion Lutheran Church of the Battlefords Inc**  
**Profit & Loss Budget Overview**  
January through December 2022

	<b>TOTAL</b>
	<b>Jan - Dec 22</b>
Vehicle Mileage	2,400.00
<b>Total Personnel</b>	<b>2,400.00</b>
<b>Worship</b>	
Altar Supplies	600.00
Bulletins and Tracts	500.00
Organists/Music	1,200.00
<b>Total Worship</b>	<b>2,300.00</b>
<b>Total Expense</b>	<b>146,969.57</b>
<b>Net Income</b>	<b>-22.07</b>

# Attachments

## 1. Annual Meeting Agenda

Zion Lutheran Church of the Battlefords, Inc.

**Annual Meeting  
Agenda  
Sunday, March 6, 2022  
12 Noon**

1. Roll Call to Establish Quorum
2. Opening Devotion
3. Approval of the Agenda
4. Minutes of the March 2, 2021, AGM (for the Year 2020)
5. Business Arising from the last AGM Minutes:
  - a. New Constitution: Synod Recommendations and Amendments
  - b. Other
6. Overview of Reports (found in Annual Report)
  - a. Chairperson's Report
  - b. Pastor's Report
  - c. Financial Reports:
    - i. Finance Committee: Presentation of Financial Report for 2021
      1. Report on Chairs Designated Offerings Campaign
      2. Report on Mortgage
  - d. Committee Reports:
    - ii. Human Resources; iii. Buildings & Capital; iv. Communications; v. Ministry Liaison
  - e. Saskatchewan Synod Report
7. New Business:
  - a. National Convention Delegate Registration
  - b. Presentation of Budget 2022
8. Report of the Nominating Committee:
  - a. Election of Council Members for 2022
9. Adjournment
10. Closing Prayer

## 2. Annual Meeting Minutes from March 2021

### Zion Lutheran Church of the Battlefords Inc.

#### Annual General Meeting for 2020 held via Zoom 7:00pm March 2, 2021

1. **Call to Order** by Chairperson Sherry Jimmy.
2. **Quorum** was established with 20 members joining on 18 separate electronic links.
3. **Opening Devotions** led by Pastor Sheldon.
4. **Agenda approval:** moved by Marilyn Richardson and seconded by Kerilyn Voigt that we approve the agenda as amended to include:
  - a. Appointment of Financial Reviewer
  - b. Appointment of Nominating Committee for 2022. Carried.
5. **Approval of Minutes** of the 2019 Annual Meeting held Feb 10, 2020. Moved by Charlotte Hamilton, seconded by Ian Hamilton that the minutes be accepted as circulated. Carried.
6. **Business arising from minutes:**

**Zion Lutheran Church of the Battlefords Constitution:** our congregation had approved their new constitution at the Feb 10, 2020 annual meeting. We have been operating under this constitution for the last year as we await signed approval from the Synod. Outstanding Issue: We will need to put forward an amendment to our Bylaws to allow for electronic meetings. Until that amendment is approved, the Congregational Council has made a motion to approve electronic meeting formats.

#### 7. Overview of Reports as printed in the Annual Report

- 1) **Chairperson's Report** - overview provided by Sherry Jimmy. In response to a question regarding the existing strategic plan, Sherry indicated that strategic plans are multiyear documents and that each new council will review and update the plan as appropriate.
- 2) **Pastor's Report** - overview provided by Pastor Sheldon.
- 3) **Sask Synod Report** - Sherry expressed her appreciation of the Synod Town Hall meetings held throughout the year to provide congregations COVID-19 updates and worship guidelines. It was an opportunity to learn about the unique perspective of other congregations and we came away from those meetings feeling very blessed.
- 4) **Program Reports**
  - a. Women of Faith - Audrey Reid
  - b. Sunday School - Lorelee Gattinger. The highlight of the year was the on line Christmas Eve service with many families contributing.
  - c. Youth - Lorelee Gattinger
  - d. Music Ministry - Jeff Arndt added that musicians are playing for on-line services.

e. Care Home Ministry

**Approval of Reports:** Moved by Susan Seib Goll and seconded by Les Richardson that the reports be accepted as circulated, carried.

**8. Financial Report** - Les Richardson presented the reviewed financial statement for 2020. Moved by Les Richardson, seconded by Jordan Voigt, that we accept the financial statement from HRO. Carried.

**9. New Business**

a. Appointment of delegates to the Synod Convention - dates for the convention are unknown at this time. Jeff Arndt and Sherry Jimmy expressed an interest in attending. Moved by Charlotte Hamilton, seconded by Jordan Voigt that Council be empowered to appoint delegates once dates are known. Carried.

b. Appointment of Financial Reviewer for 2021: Moved by Les Ricardson, seconded by Jordan Voigt that we appoint HRO for the 2021 Financial Review. Carried.

c. Appointment of the nominating Committee: Doug Reid, Kerilyn Voigt and Jeff Arndt were appointed to the 2021 Nominating Committee.

**10. 2021 Budget:** Jordan Voigt presented the 2021 budget. Moved by Jordan Voigt, seconded by Jeff Arndt that we accept the 2021 budget as presented. Carried.

**11. Election of Council Members:** the nominating committee reported that they made 35 contacts to ask members to prayerfully consider serving on council in one of the four vacant positions. The following persons have agreed to let their name stand for a two year term: Lori Graupe, Sherry Updike Dzeylion, Sherry Jimmy and Charlotte Hamilton. No nominations from the floor were received. Doug Reid moved and Methodius Dusyk seconded that we accept the four candidates the nominating committee has put forward as acclaimed. Carried.

The 2021 Congregational Council are as follows: Serving Year 2 in a 2 year term are Jeff Arndt, Jordan Voigt and Heather Leask. Serving Year 1 in a 2 year term are Sherri Updike Dzeylion, Sherry Jimmy, Charlotte Hamilton and Lori Graupe.

12. Adjournment - Heather Leask moved the meeting be adjourned.